

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 13th January 2020
at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda
below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

- 20.01.01 Election of Chair and appointment of vice-chair
- 20.01.02 Apologies for absence to be noted or approved.
- 20.01.03 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 20.01.04 4.1 Proposal:
That the Minutes of the Parish Council Meeting held on 2nd December 2019, as tabled, be agreed as a true record.**
- 20.01.05 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
 - 5.1 Community Action Suffolk update
 - 5.2 MSDC
 - 5.2.1 Planning Enforcement – consider under 13.2
 - 5.2.2 Town & Parish Council Liaison Meeting
 - 5.3 SALC Bulletin
 - 5.4 Powerforpeople – Request to support Local Electricity Bill
 - 5.5 Suffolk Neighbourhood Watch Association
 - 5.6 Primary Care Supplies
- 20.01.06 Public comment or question invited on any Agenda item.
- 20.01.07 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
 - 7.1 Cllr Penny Otton - Suffolk County Council & Mid Suffolk District Council
 - 7.2 Cllr Richard Edmondson – Allotments
 - 7.3 Cllr Gary Hembra - Playing field and play equipment (*circulated*)
 - 7.4 Cllr Peter Holborn - Tree Warden
 - 7.5 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
 - 7.5 Cllr Haslet Schofield - Footpaths & Byeways
 - 7.6 Cllr P Selvey - Highways

- 20.01.08 To receive any report from the Parish Clerk and to take action as appropriate.
- 8.1 A Locality Grant submitted by the Parish Council on behalf of ... has been awarded in sum of £250.00 (**20.01.9.2.2 refers**).
- 8.2 Proposal:**
That Drinkstone Parish Council donate the sum of £250.00 awarded under a Locality Grant to support the publication of printed maps of village footpaths (under the power of s.144 LGA 1972 (Power to promote tourism)).
- 8.3 To note that a VAT126 Claim for the first 3 quarters of 2019 has been submitted to HMRC in the sum of £399.76.
- 8.4 To note that the annual payment of the Information Commissioner's Data Protection fee, currently £40, has been paid by the Clerk (9.2.6 refers). A saving of £5 per annum can be made in future years by switching to a direct debit payment.
- 8.5 Proposal:**
That the Clerk be authorised to set up a direct debit mandate for annual payment of the Information Commissioner's Data Protection Fee (£35, non VATable).
- 8.6 To note that following the resignation of Daphne Youngs from the Parish Council, a Notice of Vacancy was posted on 19th December 2019. If no request for an election has been received by 10 electors in the Parish by 14th January, the Parish Council may then proceed to co-opt a councillor.

- 20.01.09 9.1 To note the following income:

| | Description | £ |
|-------|---|----------|
| 9.1.1 | Santander - Interest | £1.34 |
| 9.1.2 | Mid Suffolk District Council – Locality Award | £250.00 |
| 9.1.3 | HMRC VAT Refund XDV126000102432 | £1212.52 |

- 2001.09 9.2 To consider the following payments for authorisation:

| | Description | £ | Santander Chq No. |
|-------|---|---------|-------------------|
| 9.2.1 | Clerk Salary period 9 | £238.83 | |
| 9.2.2 | Gipping Press (reference 20.01.8.2 – publication of printed matter) | £250.00 | |
| 9.2.3 | Top Garden Services 28 Nov' 19 #14 | £37.50 | |
| 9.2.4 | Clerk expenses Q3 2019-20 | 55.49 | |
| 9.2.5 | Places4People Ltd: Neighbourhood Plan Support #275 | £431.52 | |
| 9.2.6 | Refund to Clerk – ICO GDPR Data Protection fee | £40.00 | |

- 9.3 **Proposal:**
That the expenses listed above (9.1-9.3) be authorised for payment.

- 9.4 To note the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.
- 20.01.10** 10.1 To receive a report (Circulated and tabled as **DPC 20.01.01**) on the proposed budget for the financial year 2020/2021.
- 10.2 Proposal:**
That Drinkstone Parish Council approve the proposed budget (DPC 20.01.01), and
- 10.3 Proposal:**
That Drinkstone Parish Council directs Mid Suffolk District Council to pay the sum of £8,920.00, being the Parish Council's total precept requirement for the financial year commencing 1st April 2020
- 20.01.11 **Proposal:**
That Council appoints Messrs Heelis and Lodge as Internal Auditors for the financial year 2019/2020.
- 20.01.12 To note any Planning results as notified by MSDC:
- 12.1 **DC/19/04298** - Outline Planning Application
Erection of 1 No Dwelling and Garage
Land North of Greyfriars, Rattlesden Road, Drinkstone, IP30 9TL
MSDC: **Refusal** DPC: Objection (**Min.19.11.12.2 refers**)
- 12.2 **DC/19/05083** – Outline Planning Application (All matters reserved)
Erection of 1 No Dwelling and Garage
Land East of the Drift, Rattlesden Road, Drinkstone, IP30 9TL
MSDC: **Refusal** DPC: Objection (**Min. 19.11.12.3 refers**)
- 12.3 **DC/19/05515** – Larger Householder Extension
Notification for Prior Approval for a proposed larger home extension
Erection of a single storey rear extension
Park Road, Drinkstone IP30 9TF
MSDC: **Notice that prior approval to the development is not required**
- 20.01.13 To note Planning applications as notified by MSDC for comment below:
- 13.1 **DC/19/05187** - Full Planning Application
Partial change of use of garage (class C3) Residential use to (class B2) General Industrial use as a nanobrewery.
Foxhollies, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TL –
N.b. subsequently withdrawn.
- 13.2 **DC/19/05652** – Planning Application
Change of use of an agricultural barn (Sui Generis) to Use Classes B1 (business) and B2 (general industrial)
Buildings at Rookery Meade, Beyton Road, Drinkstone IP30 9SS
- 13.3 **DC/19/05714** - Full Planning Application
Erection of 1No dwelling (following demolition of existing dwelling)
Hammond Lodge, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TL

- 13.4 **DC/19/05778** - Householder Planning Application
DC/19/05779 - Application for Listed Building Consent
Erection of extension and alterations to outbuilding to form annexed accommodation;
Erection of walled garden and green house (following removal of tennis courts)
Rookery Farm, Gedding Road, Drinkstone, Bury St Edmunds IP30 9SZ
- 20.01.14 To note the following Planning matters for information, to be noted or for inclusion on a future agenda.
14.1 Consultation under Regulation 16: Neighbourhood Planning (General) Regulations 2012 (as amended) – Woolpit Neighbourhood Development Plan
- 20.01.15 To receive an update on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 20.01.16 To receive a report (circulated and tabled as **DPC 20.01.02**) on progress towards the registration of Parish Lands with Land Registry and take action as appropriate.
- 20.01.17 To receive a report (circulated and tabled as **DPC 20.01.03**) on a proposed change to the schedule of meetings in the financial year 2020/2021 and take action as appropriate.
- 20.01.18 Public comment or questions on any matter of Council business.
- 20.01.19 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 20.01.20 To confirm that the scheduled date for the next meeting is Monday 3rd February 2020 beginning at 8.00pm in the Village Hall.
- 20.01.21 Close of meeting.

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Hilary Workman
Clerk & RFO to the Council